

Community Health Worker Advisory Body

Meeting Summary

March 30, 2023

Meeting Date	Meeting Time	Location
March 30, 2023	10:00 a.m.-12:00 p.m.	Via Zoom

Member Name and Attendance

Community Health Worker Advisory Body Members					
Kimberly Barry	R	Milagrosa Seguinot	R	Fernando Morales	R
Mildred Landock	X	Adriana Rojas	R	Melanie Alvarez	X
Erika Lynch	R	Nilda Paris	R	Laura Morris	R
Bianca Noronas	X	Chris Andresen	X		
Derricia Parker	X	Liza Estevez	R		
Supporting Leadership & Other Participants					
Leslie Greer, OHS	R	Christina Del Vecchio	R	Eve Barry	R
Adry Sotolongo, Grossman Solutions	R	Tara Viens, UConn	R	Rachel Rusnak	R
Evelyn Mantilla, Grossman Solutions	R	Ketura King, Wheeler Health	R	Cindy O'Neill	R
Veronica Grossman, Grossman Solutions	R	Elizabeth Conklin, DPH	R	Chithserey Ouk	R
Sam Haun, CT Health Foundation	R	Eric Werner	R	Leo Ortiz	R
Meghan Tastensen	R	R = Attended Remotely, X= Did Not Attend			

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	Welcome and Introductions	Laura Morris
	Call to Order The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, March 30, 2023, via zoom. Laura Morris chaired the meeting. The meeting convened at 10:05 a.m. Laura Morris indicated that the Advisory Body has some vacancies and requested that participants consider whether they may want to join the official CHWAB. As terms of existing members end, OHS will reach out to each to assess their continued interest.	
2.	Public Comment	Laura Morris
	There was no public comment	
3.	Review and Approve February 2, 2023 Meeting Summary	Laura Morris
	There were no changes requested for the February 2, 2023 Meeting Summary. Milagrosa Seguinot Moved acceptance and Fernando Morales seconded. The motion passed unanimously.	
4.	Update from the CHW Association	Milagrosa Seguinot

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	<ul style="list-style-type: none"> Milagrosa Seguinot reported that the Association is preparing for their event on April 6 in celebration of Community Health Worker Day. This date also coincides with Health Equity Week. The association has partnered with Health Equity Solutions to plan the day's events. Participants will be able to meet in Room 310 of the State Capitol. There will also be vendors exhibiting their work. In the afternoon there will be a celebration, also in Room 310, where an award will be presented to a CHW. Ms. Seguinot encourages everyone to attend and to allow their staff to participate. 		
5.	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Presentation on CHW Roadmap and Toolkit</td> <td style="width: 40%;">Eve Barry</td> </tr> </table> <ul style="list-style-type: none"> Eve Barry indicated that she has been a CHW instructor, working through Southwestern AHEC. They have noticed 2 different groups that come through the training: existing CHWs and others new to the field. The training staff created the CHW Certification Learning and Support Group. They have been meeting on Tuesdays for almost one year. The CT Health Foundation invited them to apply for a grant to support the creation of the CHW Certification roadmap and toolkit. Eve provided an update on this effort and requested feedback from the group regarding the survey that they are planning to distribute among the CHWs that have gone through the core competencies program. She shared the questions planned for the survey. The presentation that was provided today, with the questions for the survey will be distributed to all for the purpose of soliciting feedback. 	Presentation on CHW Roadmap and Toolkit	Eve Barry
Presentation on CHW Roadmap and Toolkit	Eve Barry		
6.	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Training Vendor Application and Score Sheet Workgroup Update</td> <td style="width: 40%;">Adry Sotolongo</td> </tr> </table> <ul style="list-style-type: none"> Adry Sotolongo reported on the work of the group revising the Training Vendor Application and scoresheet. Both documents required extensive changes and have been edited so that they are better aligned. Grossman Solutions is finalizing the last edits and the complete documents will be delivered. Laura thanked the members of this workgroup for volunteering to assist. 	Training Vendor Application and Score Sheet Workgroup Update	Adry Sotolongo
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7.	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Update on CHW Trainer Program</td> <td style="width: 40%;">Fernando Morales & Erika Lynch</td> </tr> </table> <ul style="list-style-type: none"> There was no further discussion as the subjects were already discussed earlier in the meeting 	Update on CHW Trainer Program	Fernando Morales & Erika Lynch
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8.	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">CHW Registered Apprenticeship Program Update</td> <td style="width: 40%;">Evelyn Mantilla</td> </tr> </table> <ul style="list-style-type: none"> The workgroup on Apprenticeship Programs met on March 23rd and reviewed the findings of our research on programs in other states. Grossman Solutions conducted this research and plans to provide the work group with recommendations at our next meeting. Adry Sotolongo provided some details of the findings, including the fact that there are currently 8 federally approved programs, which work through the Department of Labor. 	CHW Registered Apprenticeship Program Update	Evelyn Mantilla
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9.	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Review Committee Update</td> <td style="width: 40%;">Laura Morris</td> </tr> </table> <ul style="list-style-type: none"> There was some discussion regarding the new instructor requirements. A vote was held to have the Review Committee review and approve. Kim Barry moved to implement this, Milagrosa Seguinot seconded. The motion passed 	Review Committee Update	Laura Morris
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	unanimously.	
10.	Marketing and Outreach Update	Laura Morris
	<ul style="list-style-type: none"> No updates to report at this time Laura Morris indicated that we will reconvene this committee 	
11.	DPH Update	Laura Morris
	<ul style="list-style-type: none"> We have now 342 Certified CHWs Detail information is available on the DPH website 	
12.	General Questions	Laura Morris
	<ul style="list-style-type: none"> There were no other questions 	
13.	Next Steps	Laura Morris
	<ul style="list-style-type: none"> The next meeting is scheduled for May 4, 2023 	
14.	Adjourn	Laura Morris
	The meeting adjourned at 11:12 a.m. Kimberly Barry_moved adjournment and Milagrosa Seguinot seconded.	

DRAFT