

## Board of Directors Meeting Minutes

January 6, 2021

4:00-7:00 pm

Regular Meeting

[Zoom Meeting Recording](#)

**Directors Present:** Mark Raymond (Presiding Chair), Allen Davis, John Vittner, Lisa Stump, Pat Charmel, Mike Gilbert (Commissioner Gifford Designee).

### **Opening, Roll Call, Opening Statement:**

Mark Raymond recognized a quorum and called the meeting to order at 4:05 pm.

### **December Board Regular Meeting Minutes**

**Motion:** Mark Raymond asked for a motion to approve the December regular meeting minutes. Lisa Stump created the motion. John Vittner seconded the motion. John Vittner abstained. There was no further discussion. **Motion carried.**

### **Meeting Agenda**

**Motion:** Mark Raymond asked for a motion to approve the January 6, 2021 meeting agenda. John Vittner created the motion. Lisa Stump seconded the motion. There was no further discussion. **Motion carried.**

#### I. Reports

##### a. Board Chair Report

Mark Raymond deferred the updates to Jenn Searls.

##### b. Executive Director Report

Jenn Searls recalled at the last Board meeting in December, Allan Hackney had reported that the complete package of the Memorandum of Agreements (MOA), Implementation Advanced Planning Documentation (IAPDs), and draft contracts were sent to CMS on November 25. Unfortunately, CMS has not responded on

the pending approval of the contracts. We are hopeful that we will hear a response from CMS soon.

OHS has submitted a seed money contract extension which was expedited to the Attorney General's office. This extension is enabling Connie to fund operating expenses through January 2021.

Jenn shared a presentation reporting on her observations the first 90 days, highlighting Connie's strengths and challenges.

c. Finance & Audit Committee Report

Mark Raymond reported there are no updates this month as the committee did not meet.

## II. Business Agenda

a. Board Treasurer and Secretary

**Motion:** Mark Raymond asked for a motion that the Board table the election of the Board Treasurer and Secretary until February. John Vittner created a motion. Allen Davis seconded. There was no further discussion. **The motion carried.**

b. Board Retreat

A Special Board meeting will be scheduled on Wednesday, January 20<sup>th</sup> to cover a number of essential topics.

c. Approval: Board of Directors Meeting Schedule

**Motion:** Mark Raymond asked that the Board approve the 2021 Board of Directors Meeting Schedule as amended. Lisa Stump created the motion. Mark Raymond seconded. There was no further discussion. **The motion carried.**

## IV. Adjournment

**Motion:** Mark Raymond asked for a motion to adjourn. Pat Charmel made a motion to adjourn. Lisa Stump seconded. **None opposed.** The meeting adjourned at 4:45 pm.