

**Meeting Notes**  
**State-Wide Health Care Facilities and Services Plan Advisory Body**  
**April 13, 2011**  
**9:00 a.m.**

Agenda Item	Discussion	Action/Results
Opening Remarks	Kimberly Martone opened the meeting. The order of the agenda was revised pending the arrival of Commissioner Mullen.	
Approval of March 9th Minutes	Minutes of the meeting held on March 9 <sup>th</sup> were approved with minor corrections.	Correct line 6 in item 4 and insert private non-profit “ <b>mental health</b> ” agencies that do not contract with DMHAS and a change in attendance: Al Bidorini did not attend and Lauren Siembab did attend.
Presentation on FQHC and primary care data from the Community Health Center Association of Connecticut	Evelyn Barnum from the Community Health Center Association of Connecticut gave a slide presentation along with Yvette Highsmith Francis and Kate Galambos.	Connecticut FQHCs in 2009 reported 1.5 million “patient encounters” and a total of 1,940 FTEs supporting those encounters. The Uniform Data System (UDS) tracks these kinds of statistics. The UDS tracking system helps compile data using a calendar year that can be used as a quick and accurate way to produce reports on financial, productivity and BPHC benchmark measures. It allows data to be tracked by a combination of zip codes known as ZCTAs. Information was also provided on the use of an interactive map. (The map is limited to community health centers). Data compiled can be used during the legislative session to provide policy makers with information. Community Health Centers are becoming more accessible with longer hours and more staff. Through funds such as the “ER diversions grant” CHCs and EDs in Connecticut have been improving collaboration. With proposed budget cuts, the Centers are concerned whether or not they will be able to maintain the progress they have made. The hospitals are also concerned because non-urgent care patients not served in the centers might end up in their EDs.
Establishment of Subcommittees: Acute Care and Behavioral Health	Kimberly Martone discussed the subcommittees and their charge. Looking for the Advisory Body to recommend subcommittee members to share their expertise and knowledge. The subcommittees will be convening for the following services: Acute/Ambulatory Care, Behavioral Health and Primary Care. Subcommittee members will be looking into the following: Provide input for Plan content including service descriptions; Identify data sources and interpretation of data; Review service standards, guidelines and methodologies and recommend standards for the service; Identify gaps in data and suggest alternatives/options	A question was asked who will be at the table for the subcommittees. The subcommittees will focus on Statute and how it is outlined in statute. Data will be collected to see where the gaps are and subcommittees will discuss how those gaps can be filled. Karen Roberts will get back to members regarding Behavioral Health and Primary Care. Kaila Riggott will get back to members regarding AcuteCare/Ambulatory Surgery. The Advisory Body will continue to meet and the subcommittees will begin meeting as we move

	<p>to address gaps; Review unmet need methodologies and recommend options by service; Review and recommend service need projections; Recommend subject matter experts to share knowledge with subcommittee.</p>	<p>forward.</p>
<p>Update on Ambulatory Surgery and Imaging Surveys</p>	<p>Karen Roberts provided an update on the Ambulatory Surgery Survey.</p>	<p>The survey has been out for 1 month and the responses have been staggered and still continue to come in. 55 responses have come in from the 96 surveys that went out: 17 hospitals responded; 24 primary care providers responded. Next step will be a reminder letter to those who have not yet responded. The Imaging survey is being finalized and is expected to be released within the next week or two. Any questions should be addressed to either Karen Roberts or Brian Carney.</p>
<p>Update on Standards in Plan: Imaging and Ambulatory Surgery</p>	<p>Kim and Kaila provided an update</p>	<p>Ambulatory Surgery Standards and Guidelines are being researched and summarized. This information will be provided at the next meeting. Kim noted that the last meeting of the Imaging work group is next week and additional information will be available for the next Advisory Body meeting. These standards will need to go into regulations.</p>
<p>Commissioner Jewel Mullen</p>	<p>The Department of Public Health Commissioner Jewel Mullen Spoke</p>	<p>The Commissioner spoke about her experience in Massachusetts. In general, she spoke about ongoing budget discussions in Connecticut and how shared sacrifice is expected. As cuts are made we will have to make sure that the infrastructure does not erode so much that when times are better we will not be able to rebuild. The Commissioner stated that she knows no matter what the budget is the audience in the room will still do their best to take care of the citizens of Connecticut.</p>

**Attendees:** Kimberly Martone, Yvette Highsmith Francis, Ken Ferrucci, Meg Hooper, Lauren Siembab, Kennedy Hudner, Stuart Markowitz, Paula Chenail, Al Bidorini, Stan Soby, Kaila Riggott, Karen Roberts, Melanie Dillon

**Also attending:** Comr. Jewel Mullen, Kate Galambos, Evelyn Barnum

**Absent:** Lisa Winkler, Linda Kowalski, Wendy Furniss, Karen Buckley-Bates, Laura Jordan, Karen Goyette, Jim Iacobellis