

# **Filing Changes and Reminders for the HRS Annual filing – FY 2023**

## **General**

1. Facilities Maintenance Screen – The portal has been modified to prevent entities from being entered in a prior fiscal year. Hospitals should make any changes to affiliate reporting *before* updating data on Report 20.
2. Variances Explanations– Hospitals should include all variance explanations in one Excel file.

## **Annual Reporting**

3. Report 20 – Click the “No change from prior year box” on the Report 20 input form if there are no changes to the data to get a green check mark for an affiliate.
4. Medicare Cost Reports (MCR) – Hospitals will continue to be required to submit the signature page with encrypted data in the same file as the report.
5. Affiliate order – In the HRS portal, affiliates are now shown in alphabetical order on the input screen and in the Excel files for reports 5, 6, 6a, 7, 8, and 21. They are also alphabetical on the Facilities tab.

Report 20 will continue to show affiliates the same as prior years beginning with parent corporations, followed by hospitals and then other affiliates alphabetically.

## **Twelve Month Filing**

Changes and reminders will be provided at a later date.