

CONNECTICUT  
HEALTHCARE  
INNOVATION PLAN



# Community Health Worker Advisory Committee

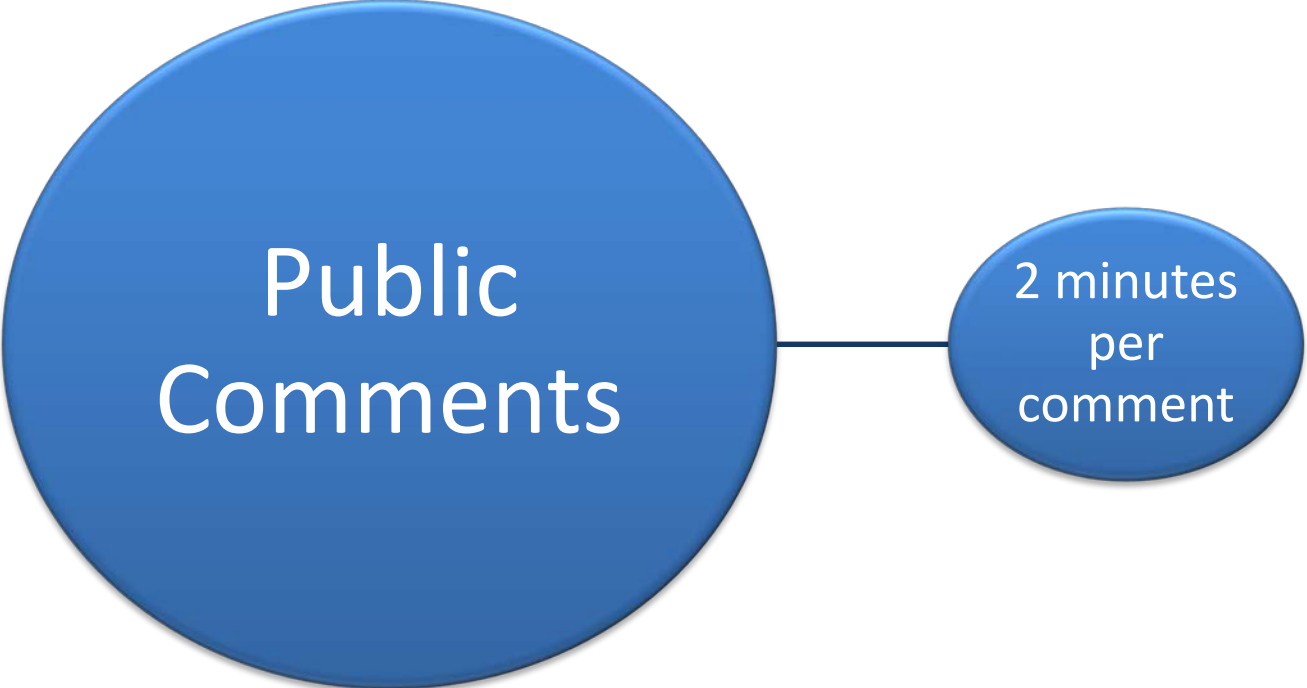
March 20, 2018

# Meeting Agenda

Item	Allotted Time
1. Call to Order and Introductions	5 min
2. Public comment	10 min
3. Approval of the Minutes	5 min
4. Review Design Group Goals & Structure	10 min
5. Review Model States	15 min
6. Discussion: Timeline and Expectations	10 min
7. Breakout Sessions: Discuss Key Decision Points and Needed Resources	50 min
8. Next Steps	15 min

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Call to Order



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# Approval of the Minutes

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# Review Design Group Goals & Structure

# Public Act 17-74

The director of the state innovation model initiative program management office shall, within available resources and in consultation with the Community Health Worker Advisory Committee established by such office and the Commissioner of Public Health,

- study the **feasibility of creating a certification program** for community health workers.
- Such study shall examine the **fiscal impact of implementing such a certification program** and include recommendations for
  - (1) **requirements for certification** and renewal of certification of community health workers, including any training, experience or continuing education requirements,
  - (2) **methods for administering a certification program**, including a certification application, a standardized assessment of experience, knowledge and skills, and an electronic registry, and
  - (3) **requirements for recognizing training program curricula** that are sufficient to satisfy the requirements of certification.

# Key Decision Points by Group

Group 1 Certification Requirements	Group 2 Methods & Administration of Certification Program	Group 3 Training Curricula
Training components (Group 3)	Determine Certifying entity	Content - identify Core Competencies
Work Experience	CHW Certification Board structure	Determine/develop type of Assessment
Assessment (Group 3)	Registry	Internship
Continuing Education (for renewal)	Application process: eligibility and steps	# of hours for each
Renewal	Who is responsible for the assessment	Training vendor criteria
Grandparenting/fathering process		Instructor qualifications
Background Checks		Training modality
Length of time for Certification		Standards for instructional methods
Reciprocity (can table for future)		How does the training program assess proficiency



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# Review Model States

# Rhode Island: Requirements for Certification

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**EXPERIENCE:** Six months of full-time experience or 1000 hours of experience specific to the domains (competencies) within the past five years. Experience may be paid or volunteer. Employer must attest to this.

**SUPERVISION:** 50 hours specific to the domains (competencies)

**EDUCATION:** 70 hours of education relevant to the domains.

**PORTFOLIO :** Must submit a collection of personal and professional activities and achievements any in 3 of 8 categories: 1) community activities, 2) research activities, 3) college courses or training, 4) community publications & projects, 5) description of professional experience, 6) awards, 7) resume/CV, 8) performance evaluation

**CODE OF ETHICAL CONDUCT:** Must agree to abide by this code

**EXAM:** None

# Massachusetts: Requirements for Certification

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**EXPERIENCE:** 2000 hours of professional work experience as a Community Health Worker whose documented job duties include each of the 10 core competencies in the past 10 years

**REFERENCES:** Submit references from at least three individuals; among them they must deem the applicant competent in each of the 10 core competencies

**EDUCATION:** certificate of completion from a Board-approved Community Health Worker Education and Training Program, including at least 48 hours of instruction. At least 38 hours of training in core competencies and at least 10 hours on specific health topics

**CODE OF ETHICAL CONDUCT:** Must agree to abide by this code

**EXAM:** None

# Florida: Requirements for Certification

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**EXPERIENCE:** 500 hours of formal work and/or volunteer experience providing community health worker services in the domains of: 1. Communication and Education, 2) Resources, 3. Advocacy. Employer must attest to this.

**RECOMMENDATIONS:** Submit 3 letters of recommendation. One letter must be from an individual who supervised the applicant's paid or volunteer work in the field, 2 letters can be character/personal recommendations

**EDUCATION:** High School Diploma, General Equivalency Degree or higher plus 30 hours of training in Communication and Education (4 hours), Resources (4), Advocacy (4), Foundations of Health (4), Professional Responsibility (4), Electives (10 hours)

**CODE OF ETHICAL CONDUCT:** Must agree to abide by this code

**EXAM:** 100-item, multiple choice test

# Texas: Requirements for Certification

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**EXPERIENCE:** At least 1000 cumulative hours of community health work services within the most recent six years. Applicants check off which of 16 job duties they perform. Employer must attest to this.

*OR*

**EDUCATION:** Completion of an approved 160-hour competency-based training program certified by Texas Department of State Health Services

**CODE OF CONDUCT:** Must agree to abide by Texas Health and Safety Code

**EXAM:** None

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# Discussion: Timeline & Expectations

# CHW Committee Timeline to Address P.A. 17-74

March 2018

- Confirm membership for design groups on 3/20/18
  - Group 1: Certification details – training, experience or continuing education
  - Group 2: Methods for administering certification – application and assessment process
  - Group 3: Recognize training program curricula & other components
- Schedule 3 additional design group meetings

April 2018

- Conduct design group meetings: 2 conference calls and 1 in-person (4/17/18)
  - Review decision points and make recommendations
- Draft design group recommendations for full committee meeting (5/15/18)

May & June  
2018

- Review design group recommendations and conduct Q & A (5/15/18)
- Determine outstanding issues and additional resources needed prior to next meeting (6/19/18)
- Draft final recommendations and approve on 6/19/18

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Breakout Sessions:  
Discuss Key Decision Points  
& Needed Resources



# Design Group Membership - *draft*

## Group 1 (8)

Thomas Buckley

Juan Carmona

Darcey Cobbs-Lomax

Terry Nowakowski

Millie Seguinot

Maria Millan

Lori Pasqualini

Mayce Torres

## Group 2 (5)

Tiffany Donelson

Lauren Rosato

Sabrina Trocchi

Giselle Carlotta-  
McDonald

Migdalia Belliveau

## Group 3 (9)

Ashika Brinkley

Michael Corjulo

Grace Damio

Liza Estevez

Linda Guzzo

Chioma Ogazi

Erika Lynch

Loretta Ebron

Cecil Tengtenga

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# Next Steps