

Consumer Advisory Council
Membership Committee
Meeting Minutes
 May 19th, 2020

| Meeting Date | Meeting Time | Location |
|-----------------------------|------------------|-------------|
| May 19 th , 2020 | 4:00 – 5:00 p.m. | GoToMeeting |

Participant Name and Attendance

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|---------------------------------|---|----------------------|---|--|--|
| Jeffrey Beadle | | Terry Nowakowski | X | | |
| Taylor Edelman | X | Christiane Pimiental | X | | |
| Robert Krzys | X | Ann R. Smith | X | | |
| Others Present | | | | | |
| Quyen Truong (Amplify Inc.) | | | | | |
| Dashni Sathasivam (HES) | | | | | |

Meeting Information is located at: <https://portal.ct.gov/OHS/SIM-Work-Groups/Consumer-Advisory-Board>

| | Agenda | Responsible Person(s) |
|----|---|-------------------------|
| 1. | Welcome | Terry Nowakowski |
| | Call to Order The special meeting of the Consumer Advisory Council (CAC) Membership Committee was held on Thursday, May 19 th on Zoom. Terry Nowakowski chaired the meeting. The meeting was called to order at 4:03 p.m. | |
| 2. | Meeting Summary Approval | Terry Nowakowski |
| | <ul style="list-style-type: none"> Terry Nowakowski moved to approve the meeting summary of the CAC Membership Committee from May 12th. Ann Smith seconded. Robert Krzys abstained. Motion carried. | |
| 3. | Discussion About 5 Candidates | Terry Nowakowski |
| | <ul style="list-style-type: none"> Robert Krzys gave a summary of his candidate’s qualifications and recommended them with his full support. Ann Smith noted that all of the other candidates had been discussed at the May 12th meeting. There was consensus among the group that there had been sufficient general discussion and all committee members agreed to go forward with the next portion of the agenda. | |
| 4. | Use Asset Map Results to Assess Candidates | Terry Nowakowski |
| | <ul style="list-style-type: none"> Terry Nowakowski asked the committee how they would like to proceed with the discussion. Ann Smith stated that the purpose of the discussion was to evaluate each candidate’s fitness to join the Council and if the candidates would fill gaps identified through the asset map. Robert Krzys reviewed the membership categories as stated in the CAC Membership. He noted that the current CAC membership demographics skew older, are predominately white, include more males than females and have no representation from private sectors. Terry Nowakowski kicked off the discussion of candidates in reference to the asset mapping results. Each candidate was discussed individually in relation to each category of the asset mapping. Categories included the following: identification as consumer advocate vs. consumer; goals for promoting health care access; skills; age group; race/ethnicity; sex and gender identity; LGBTQ; household income range; sector; geography; volunteer experience; and occupation. | |

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| | <p>Discussions also assessed candidates as a collective group in order to determine how the Council demographics and representation would change with the addition of these candidates, and if adding the candidates fulfilled the requirements stated in the bylaws.</p> <ul style="list-style-type: none"> • Terry Nowakowski noted that some of the questions addressed in the asset map were not covered in the CAC application nor asked in the interview, including self-identification as LGBTQ and household income. • Taylor Edelman observed that there were three candidates from New Britain and that the listening session in New Britain may have contributed to the cluster of interest from this geography. | |
| | Motion to Approve Candidates | Terry Nowakowski |
| | <ul style="list-style-type: none"> • Terry Nowakowski moved to approve all the candidates that applied. Robert Krzys seconded. Motion carried. | |
| 6. | Nominating Sub-Committee Work: consult CAC members and propose a candidate for Chair for the June 9th meeting | Robert Krzys |
| | <ul style="list-style-type: none"> • Robert Krzys summarized that Ann Smith, Jeffery Beadle, and Taylor Edelman are the current members of the Nominating Sub-Committee. They have been tasked to recommend an existing CAC member as Chair to succeed Robert Krzys the current interim chair. They will provide a candidate recommendation to the CAC meeting on June 9th. No one on the Nominating committee are to be considered for chair. • Quyen Truong clarified that this committee will propose a candidate to the at-large CAC membership. She offered to provide any support that is needed. | |
| 6. | Next Steps | Terry Nowakowski |
| | <ul style="list-style-type: none"> • Terry Nowakowski affirmed that the Membership Committee has fulfilled its responsibilities and will make their recommendations at the June 9th meeting. | |
| 6. | Adjournment | Meeting Adjourned at 5:48pm. |
| | Terry Nowakowski moved to adjourn the meeting. Robert Krzys seconded. Motion carried. | |