

**SOCIAL EQUITY APPLICANT (SEA) INCOME VERIFICATION**

**UPDATED ON JANUARY 11, 2023**

Per Connecticut General Statutes section 21a-420g(a), the Social Equity Council shall review the ownership information and any other information necessary to confirm that an applicant qualifies as a social equity applicant for all license type applications submitted to the department and designated by the applicant as a social equity applicant. The SEC shall prescribe the documentation necessary for applicants to submit to establish that the ownership, residency, and income requirements for social equity applicants are met.

Per Connecticut General Statutes section 21a-420(48)(A), a “**Social Equity Applicant**” is a person that has applied for a license for a cannabis establishment where the applying business is at least 65% owned and controlled by an individual (or individuals) who: Had an average household income of less than 300% of the state medium household income over the three tax years immediately preceding the application.

Documents from your employer can give the most up-to-date picture of your income since it takes into account any changes in your wages from the past year.

**1. Household Income Requirements:**

- **Household income includes all members of the household 21 years and older.**
- **Household income includes all income over the three tax years immediately preceding the application.**

**2. The following documents are acceptable for verification of income. Submit one (1) or a combination of the following:**

<b>Tax Returns</b> (1040 EZ or 1040, including all schedules) - Last three years
<b>Record of Account Transcript</b> - combines the tax return and tax account transcripts into one complete transcript. This transcript is available for the current tax year and returns processed during the prior three years using Get Transcript Online or Form 4506-T. <a href="https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them">https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them</a> .
<b>Wage and Tax Statement</b> - (W-2) Last three years
<b>Notarized income verification</b> from all employers for the past three years
<b>Pay Stubs</b> (3 years)
<b>Social Security</b> - Proof of Income Letter – 3 most recent years
<b>Pension/Retirement Distribution Statement</b> - 3 most recent years
<b>Annuity Statements</b> which include the applicant’s name
<b>Pension/Retirement</b> - Distribution Statement
<b>Court-Ordered Agreements</b> which includes the applicant’s name



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<b>Unemployment Benefits</b> document which includes the applicant's name
<b>Workers Compensation</b> letter which includes the applicant's name
<b>Other supporting documents may be submitted as applicable. (i.e., documents noting incarceration).</b>

**SOCIAL EQUITY APPLICANT (SEA) RESIDENCY VERIFICATION**

Per Connecticut General Statutes section 21a-420g(a), the Social Equity Council shall review the ownership information and any other information necessary to confirm that an applicant qualifies as a social equity applicant for all license type applications submitted to the department and designated by the applicant as a social equity applicant. The SEC shall prescribe the documentation necessary for applicants to submit to establish that the ownership, residency, and income requirements for social equity applicants are met.

Per Connecticut General Statutes section 21a-420(48)(B), a “**Social Equity Applicant**” is an applicant for a cannabis establishment license, where the applicant is at least 65% owned and controlled by an individual or individuals, or the applicant is an individual, who meets the following criteria. First, their average household income must have been less than 300% of the state median over the three tax years immediately before the application.

**In addition, a Social Equity Applicant must have been residents of a disproportionately impacted area for:**

- 1. Not less than five of the 10 years immediately before applying for the license or**
- 2. Not less than nine years prior to attaining the age of eighteen.**

<b>REQUIRED DOCUMENTS</b>	
<ul style="list-style-type: none"> <li>• <b>A Government issued Photo ID Card (Driver’s License, State ID etc.) and;</b></li> <li>• <b>Birth Certificate which includes the applicant’s name</b></li> </ul>	
<b>THE FOLLOWING DOCUMENTS ARE ACCEPTABLE FOR VERIFICATION OF RESIDENCY.</b>	
<b><i>SUBMIT ONE OR A COMBINATION OF THE FOLLOWING:</i></b>	
Bank records that include the applicant’s name.	School records that include the applicant’s name.
Residential property deed that includes the applicant’s name.	Utility bills (electric, gas or water), which includes the applicant’s name or family name and address.
Housing authority records that include the applicant’s name or family name.	Insurance Policy which includes the applicant’s name.
A signed, notarized lease agreement that includes the applicant’s name.	Dated notices or correspondence from a local or state government entity that includes the applicant’s name or family name. (i.e., DCF, DSS, DMHAS)
<b>Other Supporting Documents (i.e., documents noting incarceration).</b>	
<b>The Social Equity Council will consider other documents for certain populations.</b>	